



## Kids' B.A.S.E. & The Little School

### After School Enrichment and Sports Program

Spring 2019

**\*Please note all Little School Graduates will have priority for Kids' B.A.S.E. Sports.**

**Please read this entire brochure.**

### General Information:

The KBLS Enrichment and Sports Program offers 10/11 weeks of diverse classes, each held once a week immediately after school. Each participating child is to be picked up after class promptly at 3:30pm (LS Sports class), 3:45pm (LS Enrichment class), 4:30pm (KB Sports class).

- The spring semester runs Monday, March 18<sup>th</sup> to Friday, June 7<sup>th</sup>. There will be no classes Thursday, March 21<sup>st</sup>, the week of April 15<sup>th</sup> – 19<sup>th</sup> and Monday, May 27<sup>th</sup>.
- There will be no refunds for a canceled class.
- Enrichments run from 3pm – 3:45pm
- Little School Sports run from 2:45pm – 3:30pm
- Kids Base Sports run from 3:30pm – 4:30pm
- Please pick your child up on time to avoid a late fee.
- Enrichment and sports dates vary to accommodate holiday/school schedules, so please check the calendar carefully.
- We have updated our offerings to reflect current teaching practices of STEM, STEAM and mindfulness, accompanied with new artistic classes and specialized athletics.

### Enrollment

#### Registration Procedure

The KBLS Enrichment and Sports registration will be managed online through Constant Contact. There will be a single, open round of registration for approximately two weeks. You may register your child(ren) for as many classes as you would like during the open registration period. **Registration will open at 9:00 a.m. on Friday, February 1<sup>st</sup> and close at 11:55 p.m. on Sunday, February 10<sup>th</sup>.** The link to the online registration will be sent to you by e-mail blast. In order to provide a fair and manageable registration experience for all, payment is required with your registration through PayPal, where you can pay with your PayPal account or with a credit card.

Please note KBLS enrichment and sports are “not” first come first serve. In order to be as fair as possible in the registration process, KBLS has always used a lottery system. This eliminates the need to rush registration and avoids problems associated with a “first-come/first-served”



system. If clubs are over-subscribed, students who have registered for that club will be chosen at random by computer to determine final class enrollment.

Note that your child's registration is not complete until you receive email confirmation that your payment has been processed.

If your child did not get into your first choice of club in the first semester club session due to lottery, you will receive priority to enroll in the same club during the second semester club session registration period. Priority placement does "not" carry over from one school year to the next.

There is a maximum enrollment size for each club, which has been established in order for your child to enjoy each club at its fullest and not put any undue pressure or stress on the instructor. These maximums are not negotiable. Please do not ask our instructors to make an exception for your child.

**IMPORTANT**, to help avoid issues, please remember you will be able to use the online registration system only once per email address. Once your online registration is completed and payment is confirmed, the system will NOT let you register through the system again using the same email address. You may register for more than one class. For example, a class Monday, Tuesday, Wednesday and so on.

It is highly recommended that you register on a computer instead of a mobile device to avoid complications during the registration process. The email address you provide throughout registration is the address that will be used for all club related emails. If the minimum number for enrollment is not met, a club may be canceled. In this case, you may select an alternative club, or request a refund. Once clubs have been finalized, the rosters will be emailed to the address you provided at the time of registration.

**Please Note: Make every effort to complete all registrations at one time. If you register, then need to add another class or another child, you must use a different email address for each subsequent registration.**

### **Class Sizes and Wait Lists**

Class sizes will be limited. We reserve the right to cancel any class with insufficient enrollment. If this situation occurs, you will be offered alternative classes, if available or a refund.

### **Payment Information**

All class fees are stated in this brochure. In order to complete your child's online registration, you will be prompted to pay via Pay Pal (where you can pay with your Pay Pal account or with your credit card). If you choose to pay via your Pay Pal account, it is very important that you have your login information readily available so you are not delayed when trying to complete your child(ren)'s registration. If you are having trouble with the online registration, please contact KBLS Office at 914-472-5409.



## Changes in Registration and Refunds

Registration is lottery based. If you register for a class and a lottery is drawn and your child(ren) do not get in, a refund will be applied. Request for changes in class registration (i.e., switching to a different class or canceling a class registration) will be permitted only during the open registration period by contacting the school office. If the cost of the class you switch your child to is less than the one originally registered for, we will refund the difference. Registration opens Friday, February 1<sup>st</sup> and closes Sunday, February 10<sup>th</sup>. Class lists will go out Friday, February 15<sup>th</sup>. You can make changes starting Monday, February 25<sup>th</sup> until Wednesday, February 27<sup>th</sup>. After Wednesday, February 27<sup>th</sup> you may not change or add classes. **In order to decline, change, switch, or add a class you will have to fill out a form provided by the office.**

Refunds will not be given:

- Should you choose to cancel a class registration for your child after **Wednesday, February 27<sup>th</sup>**.
- For missed classes.

## Procedures

### **Snow, Inclement Weather and Early Dismissals:**

If school is canceled or dismissed early for any reason, school buildings will be closed and enrichments and sports will be canceled. Enrichment and Sports are sometimes cancelled due to inclement weather or power outages. These cancellation decisions are made by the director. If school is cancelled or cut short due to weather, there will NOT be any enrichment and sports running that day. There will be no make-up classes.

- Please be sure to check the school website (kbls.org), and/or Facebook for announcements.

## Course Information

### **Classes will meet on the following dates:**

The program will run from Monday, March 18<sup>th</sup> through Friday, June 7<sup>th</sup>.

MONDAYS (10 weeks) \*: 3/18, 3/25, 4/1, 4/8, 4/22, 4/29, 5/6, 5/13, 5/20, 6/3

TUESDAYS (11 weeks): 3/19, 3/26, 4/2, 4/9, 4/23, 4/30, 5/7, 5/14, 5/21, 5/28, 6/4

WEDNESDAYS (11 weeks): 3/20, 3/27, 4/3, 4/10, 4/24, 5/1, 5/8, 5/15, 5/22, 5/29, 6/5

THURSDAYS (10 weeks): 3/28, 4/4, 4/11, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30, 6/6

FRIDAYS (11 weeks): 3/22, 3/29, 4/5, 4/12, 4/26, 5/3, 5/10, 5/17, 5/24, 5/31, 6/7

\*No classes Thursday, March 21<sup>st</sup>, the week of April 15<sup>th</sup> – 19<sup>th</sup> and Monday, May 27<sup>th</sup>.



## Pick Up/ Sign Out Information and Late Fees

Please pick up your child promptly at 3:45pm (enrichments), 3:30pm (LS sports), 4:30pm (KB Sports). You will need to sign out your child. Please have your ID ready during pick up. There may be different teachers dismissing your children from these program and may not know you.

There will be a \$25 late fee per family for any pickups after the designated time.

### Quick View of Courses

<u>Monday Classes</u>	<u>Price</u>
Cooking with "AnnMarie"	\$205
Soccer Shots	\$205
Junior Rockets and More!	\$308
Tae Kwon Do	\$205

<u>Tuesday Classes</u>	<u>Price</u>
Tae Kwon Do	\$205
Passport to the World with Mr. Kevin	\$205
Artistree Performing Arts	\$308
Music and Movement with Ms. Amy	\$205
Cooking with "AnnMarie" 1pm (for half day 3's ONLY)	\$205

<u>Wednesday Classes</u>	<u>Price</u>
Legos with James	\$205
Private Picasso Art Safari	\$256
Cooking with "AnnMarie"	\$205
Soccer Shots	\$205

<u>Thursday</u>	<u>Price</u>
Mad Science "Little Scientists"	\$256
Super Friends	\$205
Happy FIT Multi-Sport Fitness and Fun 1PM (for half day 3's ONLY)	\$308

<u>Friday</u>	<u>Price</u>
Studio B Dance Hip Hop Hooray	\$256
Leap into Literacy with Ms. Sabrina	\$205



<u>Little School Sports</u>	<u>Price</u>
Monday	\$210
Tuesday	\$210
Wednesday 1PM (for half day 3's ONLY)	\$210
Wednesday	\$210
Thursday	\$210
Friday	\$210

<u>Kids' B.A.S.E. Sports</u>	<u>Price</u>
Monday	\$261
Tuesday	\$261
Wednesday	\$261
Thursday	\$261
Friday	\$261